

## Foundation Stage Unit Admissions Information and Session Request Form

Dear Parents and Carers

Yeoford Primary School Foundation Stage Unit offers morning, afternoon and full day sessions for 3-4 year olds Mondays, Tuesdays, Wednesdays and Thursdays. We have started a waiting list to gauge interest. Our aim is to provide a variety of sessions in order to facilitate the needs of all families.

### 3 Year Olds

All 3 year olds currently receive 15 hours of government funding available from the term after their third birthday, however extra hours can be taken and are charged at £4.25 per hour.

If you are interested in placing your child in our care we will need you to complete and return the forms that are downloadable from the 'Early Years' page of our website. To facilitate this process please use the checklist below to ensure we have all the necessary documentation to get you started!

Thank you

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### Admissions Paperwork Checklist:

Please ensure that you return all of the following documentation to the school office:

All Applicants

- ☐ Foundation Stage Unit Registration Form
- ☐ School Data Forms S11
- ☐ Foundation Stage Unit Session Request Form
- ☐ Early Years Pupil Premium Application Form
- ☐ Birth Certificate (for copy to be taken)

Link Academy Trust – Registered Office Address  
Landscape School, Landscape, Ashburton, Newton Abbot, Devon.TQ13 7LY  
Tel:- 01803 762113 Email:- [admin@thelink.academy](mailto:admin@thelink.academy)



**Yeoford Primary School**  
**Foundation Stage Unit Termly Session Request Form**

<b>Pupil Name</b>		<b>Date of Birth</b>	
<b>Parent/Carer Name</b>		<b>Email</b>	
<b>Mobile tel.</b>		<b>Home tel.</b>	
<b>Start Date</b>		<b>Work tel.</b>	

Please indicate below the hours you would like your child to attend our Foundation Stage Unit. If your requested sessions are **not available** you will be informed as soon as possible to discuss alternative days or add your child's name to our waiting list. Our waiting list operates in line with our Admissions Policy. We will require proof of Date of Birth and Address in due course.

For details of charges and eligibility for free childcare, please see our website.

**Sessions in Foundation Stage Unit – Please indicate with \* if flexible**

	Monday	Tuesday	Wednesday	Thursday	Friday (Waiting list to gauge interest)
9.00am – 12.00pm					
12.00pm – 1.00pm (only with am/pm session)					
1.00pm – 3.30pm					

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Is your child in receipt of funding?	Yes / No
Are you sharing funding with another childcare setting and if so where?	
How many hours of funding do you wish to claim at Yeoford Primary?	
<b>Signed</b>	
<b>Date</b>	

Office Use

- ☐ Availability Confirmed
- ☐ Entered onto System
- ☐ Parent confirmed

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